

**NEIGHBOURHOODS AND COMMUNITY WELLBEING SCRUTINY COMMITTEE**  
**26TH NOVEMBER 2019**

**Report of the Head of Strategic Support**

**ITEM 9      SCRUTINY WORK PROGRAMME**

Purpose of the Report

To enable the Committee to review and agree its scrutiny work programme.

Actions Requested

1. To review and agree the Committee's scrutiny work programme to ensure that it is fit for purpose and that any items which no longer warrant scrutiny are removed and any items requiring scrutiny are added (see Appendix 1).
2. To note the removal of Charnwood Grants - Strategic Partners (2020/21-2021/22)' from the Work Programme.
3. To consider adding the Charnwood Lottery to the scrutiny work programme.

Reasons

1. To enable the Council's new scrutiny arrangements to operate efficiently and effectively.
2. To enable the Committee to fulfil the decision by the Scrutiny Commission that pre-decision scrutiny items set out in the Directorate based Committee work programmes be removed from its work programme (minute 46.1 2019-20 refers).
3. At its meeting on 9th July 2019 the Committee considered a report regarding the Charnwood Lottery and requested verbally to receive an update in six months time. It also requested that information be provided to distinguish between the number of players and the number of tickets sold, however the item was not added to its work programme in error.

Policy Justification and Previous Decisions

This Committee can identify and schedule items for its own work programme without needing the approval of the Scrutiny Commission if those items fall within its area of responsibility. If the committee identifies a topic for scrutiny that is outside its area of responsibility, it can make a recommendation to the Scrutiny Commission that it is added to the work programme of the relevant scrutiny committee, or that a scrutiny panel be established.

## Work Programme Update

Since the last meeting of the Neighbourhoods and Community Wellbeing Scrutiny Committee on 10th September 2019 the Scrutiny Commission has met three times. The following is a summary of resolutions made by the Commission which affect this Committee directly:

- Meeting of Scrutiny Commission – 16th September 2019 – agreed to reverse decision made at its meeting on 5th August 2019, and that the pre-decision scrutiny items set out in the Directorate based Committee work programmes be removed. **Action:** remove item Charnwood Grants -Strategic Partners (2020/21-2021/22)'
- Meeting of Scrutiny Commission – 14th October 2019 – no resolutions affecting this Committee were agreed.
- Meeting of Scrutiny Commission – 11th November 2019 – no resolutions affecting this Committee were agreed.

## Implementation Timetable including Future Decisions and Scrutiny

Issues identified by the Committee within its own remit will be reflected in an updated work programme. Issues identified for scrutiny outside of the Committee's remit will be recommended to the Scrutiny Commission.

## Appendices

Appendix: Scrutiny Work Programme (Neighbourhoods, and Community Wellbeing Scrutiny Committee)

Background Papers: None

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## Neighbourhoods and Community Wellbeing Scrutiny Committee Work Programme

Responsible Body	Meeting Date	Issue	Scope of Item / Terms of Reference	Reason for Scrutiny	Invitees / Officers	Progress / Notes / Action Requested
NCW	26 Nov 2019 (standing item at every meeting)	Work Programme	To consider items for future meetings	To allow the Committee to identify items for which scrutiny is required.	Democratic Services / Lead Officer	
NCW	26 Nov 2019	Leisure Provision	A briefing report be provided to the committee about leisure provision including leisure centre's and Loughborough Town Hall.	To provide more information to the Committee on this matter and to see if there is an opportunity for further scrutiny.	Lead Member / S. Wright	Added to the committee's work programme at its meeting on 9 <sup>th</sup> July 2019.
NCW	26 Nov 2019	Improving recycling and waste	A briefing report be provided to the committee setting out options to improve the recycling rate and to reduce the level of waste contamination.	To provide more information to the Committee on this matter and to see if there is an opportunity for further scrutiny.	Lead Member / M. Bradford	Added to the committee's work programme at its meeting on 9 <sup>th</sup> July 2019.
NCW	26 Nov 2019 (annual item)	Performance Information (Quarter 2 Report)	Monitoring of Performance Indicator information and Corporate Plan Objectives and Initiatives.	To ensure targets and objectives are being met. To identify areas where performance might be improved.	Relevant Lead Members & Heads of Service / A. Ward & H. Gretton	Quarter 2 Report considered at the same time annually.

## Neighbourhoods and Community Wellbeing Scrutiny Committee Work Programme

RB	Meeting Date	Issue	Scope of Item / Terms of Reference	Reason for Scrutiny	Invitees / Officers	Progress / Notes / Action Requested
NCW	10 March 2020	Children and Families Wellbeing Service	To scrutinise the new service model being provided by Leicestershire County Council.		External Partner	SMB 06 March 2019, Minute 39.1 refers.
NCW	10 March 2020 (annual item)	Performance Information (Quarter 3 Report)	Monitoring of Performance Indicator information and Corporate Plan Objectives and Initiatives.	To ensure targets and objectives are being met. To identify areas where performance might be improved.	Relevant Lead Members & Heads of Service / A. Ward & H. Gretton	Quarter 3 Report considered at the same time annually.
NCW	10 March 2020 (six-monthly item)	Community Safety Partnership	To review the work of the Community Safety Partnership on a six-monthly basis, to enable any issues to be identified for further scrutiny by the appropriate scrutiny body and to enable incidences of violent crime to be monitored.	To ensure effective scrutiny of the work of the Community Safety Partnership.	CSP Chair/ J. Robinson / T. McCabe	To consider if an ASB Panel is required after this report (proposed NCW meeting 10 Sep 2019)
NCW	July 2020 (annual item)	Performance Information (Quarter 4 Report – Year End)	Monitoring of Performance Indicator information and Corporate Plan Objectives and Initiatives.	To ensure targets and objectives are being met. To identify areas where performance might be improved.	Relevant Lead Members & Heads of Service / A. Ward & H. Gretton	Quarter 4 Report considered at the same time annually.

### Neighbourhoods and Community Wellbeing Scrutiny Committee Work Programme

RB	Meeting Date	Issue	Scope of Item / Terms of Reference	Reason for Scrutiny	Invitees / Officers	Progress / Notes / Action Requested
NCW	Sept 2020  (annual item)	Performance Information (Quarter 1 Report)	Monitoring of Performance Indicator information and Corporate Plan Objectives and Initiatives.	To ensure targets and objectives are being met. To identify areas where performance might be improved.	Relevant Lead Members & Heads of Service / A. Ward & H. Gretton	Quarter 1 Report considered at the same time annually.